Improving lives through the prevention and treatment of anogenital & HPV-related diseases

2024 ASCCP
Scientific Meeting on Anogenital & HPV-Related Diseases
co-located with
COMPREHENSIVE COLPOSCOPY

May 2–4, 2024
Hyatt Regency New Orleans
during Jazz Fest

Exhibitor Prospectus
Exhibit at ASCCP 2024 & Comprehensive Colposcopy

The co-located meetings will give you the opportunity to:

- Reach audiences of both educational events
- Connect with existing and potential customers
- Introduce new products
- Build brand visibility
- Network with attendees at planned social events

ASCCP creates opportunities to network with potential customers through numerous activities in the exhibit hall including:

- Welcome Reception
- Poster Presentations
- Breakfast, Lunch, and Coffee Breaks

Corporate Sponsorship Levels:

Become a corporate sponsor and reap the benefits!

Gold
$40,000
- Invitation to VIP Reception
- Discounted Registration
- (5) Additional Exhibit-Only Badges
- Tabletop Exhibit Package
- Free Promotional Insert
- Recognition*

Silver
$15,000
- Discounted Registration
- (2) Additional Exhibit-Only Badges
- Tabletop Exhibit Package
- Recognition*

Bronze
$5,000
- (1) Additional Exhibit-Only Badge
- Recognition*

*In addition to the specific benefits mentioned, all sponsors will receive the following benefits in return for their support:

- Recognition on the ASCCP 2024 website, including logo and link to website
- Recognition in the Meeting Program

Note: Sponsorships available for confirmed exhibitors only.
Space Assignment
Whenever possible, space will be assigned according to the exhibitor's choice, but the final arrangements will be determined by ASCCP. Booths will be assigned on a first-come, first-served basis. Once an application with full payment is received, the exhibitor will receive confirmation and all corresponding paperwork regarding shipping instructions and exhibit set-up.

Exhibit Only Badges
It is the responsibility of each exhibiting company to provide an accurate list of representatives who plan to attend. Each booth receives two exhibit-only staff badges. These badges do not allow access to the Scientific Sessions. For information on purchasing additional exhibit only badges, please contact info@asccp.org.

Cancellations
Cancellation of exhibit space must be made in writing and will be effective the date such notice is received in the ASCCP office. The cancellation policy is as follows:
- Before January 1, 2024: 50% of contracted fee
- On or after January 1, 2024: No refund

ASCCP 2024 & Comprehensive Colposcopy Tabletop Space
Includes:
- 6’ table
- 2 chairs
- Room for stand-up banner
- 2 exhibit-only badges
- Listing in the meeting program and on website

Purchase Exhibit Space

Exhibit for two audiences with one space!

$2,600
Sponsorships

Additional sponsorships may be available. Have an idea for a sponsorship not listed? Contact info@asccp.org to discuss sponsorship opportunities.

Hotel Key Card $12,000
Remind attendees about your company each time they enter their room. Your logo/product will be printed on key cards for the hotel.

Hotel Door Drop $7,500
3 sponsorships available
Have your message delivered right to attendees' doors. Promotional pieces must not be larger than 8.5” × 11” and are subject to approval.

Program Advertising
Guaranteed way to reach your attendees!
• Inside Full Page Ad: $4,000
• Inside Half Page Ad: $2,500
• Inside Quarter Page Ad: $1,400

Satellite Symposia $20,000
2 sponsorships available
Host a lunch symposium highlighting the latest research or product from your company. Sponsorship includes mailing list, meeting room rental, basic audiovisual (screen, podium with mic, LCD projector), advertising in the final program, on-site signage, website and one email promotion.
Exhibitor Rules & Regulations

Purpose
ASCCP is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians. To complement the ASCCP Scientific Meeting, exhibits of the latest developments in equipment, supplies, and services available in the marketplace add value to the professionals’ learning experiences. Therefore, companies providing relevant goods and services can rent booth space to showcase their products and services. ASCCP strictly adheres to the ACCME’s Standards for Commercial Support regarding exhibits, which state: The distribution or granting of CME credits, in any category, from an exhibit booth is strictly prohibited.

Exhibits
When commercial exhibits are part of the overall program, arrangements for these shall not influence planning or interfere with the presentation of CME activities. Exhibit placement shall not be a condition of commercial support for a CME activity.

Dismantling of Exhibits
Exhibits may be dismantled on Saturday after the last event in the exhibit hall.

Commercial Activities During Education Activities
In accordance with ACCME guidelines product information cannot be distributed in any other location besides the exhibitor’s booth area inside the exhibit hall. Such materials are not permitted in the registration area, poster session area or in ornear education rooms.

Commercial Supporters at Educational Activities
Representatives of commercial interests may attend an educational activity, but may not engage in sales or promotional activities while in the space or place of the CME activity. Any representative of a commercial supporter wishing to attend the educational activity may do so at the nonmedical/industry consultant rate, but is strictly prohibited from the sale of and/or discussion of products while attending the educational activity.

2009 PhRMA Code
By applying for exhibit space, the commercial interest agrees to adhere to the 2009 PhRMA Code on Interactions with Healthcare Professionals. The exhibitor agrees that interactions between company representatives and health care providers should be focused on providing information on products and scientific and educational information. The code prohibits distribution of noneducational items such as pens, mugs and other logo-branded items, as well as items for personal benefit (e.g., tickets to recreational or entertainment events).

U.S. Food and Drug Administration (FDA)
ASCCP requires that all exhibitors must be in compliance with FDA regulations regarding all products or devices regulated by the FDA. Any mention of product names that are accompanied by information on usage and indications is considered advertising and subject to applicable FDA guidelines.

Demonstrations
All demonstrations, displays, and audio equipment must be confined to the booth and regulated so as to not disturb neighboring exhibits. ASCCP shall have the right to exclude or to require modification to any display or demonstration that, in its sole discretion, is considered unsuitable to, or not in keeping with, the character of the exhibition.

Ancillary Meetings
The Society welcomes groups of members, organized along scientific or geographic boundaries, to hold an ancillary meeting during the ASCCP 2024. The primary purpose of an ancillary meeting is to provide a social or networking opportunity but not a scientific meeting or session. Please note that ancillary meetings may not be scheduled in conflict with scientific sessions at the ASCCP 2024.

All ancillary meetings MUST be approved and scheduled through ASCCP. Please contact info@asccp.org for next steps.

Photography
Picture taking, other than by the official photographer, is prohibited with the exception of an exhibitor taking pictures of his/her own display.

Distribution of Printed Materials
Distribution of printed materials by an exhibitor is limited to their booth space.

Codes & Regulations
By applying for exhibit space, an exhibitor agrees to adhere to and be bound by ASCCP’s Exhibitor Rules and Regulations. Exhibitors shall not permit others to do anything to the booth or do anything in the facility that will in any way increase the insurance premiums payable by ASCCP or the owners or managers of the facility. Exhibitor shall not sublet the booth or any equipment provided by ASCCP, nor shall the exhibitor assign its lease in whole or in part to any party without prior written notice to and approval from ASCCP. The exhibitor further agrees to adhere to and be bound by:

1. All applicable fire, utility, and building codes and regulations;
2. Any and all rules and regulations of the facility where the program is held;
3. Applicable terms of all leases and agreements between ASCCP and the managers or owners of the facility; and,
4. The terms of any and all leases and agreements between ASCCP and any other party relating to the exhibit.

Violation of Rules & Regulations
Violation of any of ASCCP’s regulations or FDA regulations may lead to immediate closure of the exhibitor’s booth, banning of an exhibitor representative, or barring of an exhibitor’s representative at future meetings. No monetary adjustments will be made for exhibit shutdowns.
2024 ASCCP
Scientific Meeting on Anogenital & HPV-Related Diseases

Meeting Location:
Hyatt Regency New Orleans
601 Loyola Ave
New Orleans, LA 70113
2024 ASCCP
Scientific Meeting on Anogenital & HPV-Related Diseases
co-located with COMPREHENSIVE COLPOSCOPY
May 2-4, 2024 • Hyatt Regency New Orleans

Contact (All materials will be sent to the person listed below)
Name: ___________________________ Phone: ___________________________
Email: ___________________________ Phone: ___________________________

Company Information (Name will appear in final program as written below)
Company Name: ___________________________
Mailing Address: ___________________________
Email: ___________________________ Phone: ___________________________
Fax: ___________________________ Website: ___________________________

Company Description (Submit no more than 50 words to info@asccp.org)
Exhibit fee must be received by April 1, 2024 to be recognized in the final program and on-site signage. Registration forms to register company representatives and an exhibitor kit will be sent after ASCCP receives payment.

Exhibit Fee
☐ 6’ Table: $2,600
Exhibitors will be contacted on a first-come, first-served basis for space preferences

Payment Information
☐ Check (Make Check payable to ASCCP) Credit Card (Check one): ☐ Visa ☐ MC ☐ AMEX ☐ Discover
Credit Card #: ___________________________
Expiration Date: ___________________________ CCV #: ___________________________ Zip Code: ___________________________
Name on Card: ___________________________

We/I agree to abide by all the requirements, restrictions, and obligations for the ASCCP 2024 Scientific Meeting co-located with Comprehensive Colposcopy. We/I assume the entire responsibility and liability for losses, damages, and claims arising from injury or damage to our/my displays, equipment, and other property brought upon the premises of the Hyatt Regency New Orleans and shall indemnify and hold harmless the agents and employees of the Hyatt Regency New Orleans, and the ASCCP from any such losses, damages and claims. By signing this, we/I state that we/I am hereby authorized to reserve space for our/my use in the exhibit area of the ASCCP 2024 Scientific Meeting on May 2-4, 2024 at the Hyatt Regency New Orleans.

Cancellations
Organizations participating in the exhibition may cancel the lease of exhibit space or reduce the exhibit space reserved at any time. Cancellation of exhibit space must be made in writing and will be effective the date such notice is received in the ASCCP office. The following schedule will be used when acknowledging refunds for cancellation or reduction:
• Cancellation or exhibit space reduction requests received by close of business Jan 1, 2024 will receive a refund of 50% of total booth costs.
• Cancellation or exhibit space reduction requests received after close of business Jan. 1, 2024, will not receive a refund.

Signature: ___________________________
Contact (All materials will be sent to the person listed below)

Name: ____________________________________________________________

Email: __________________________________________ Phone: __________________________

Company Information (Name will appear in final program as written below)

Company Name: ____________________________________________________________

Mailing Address: ____________________________________________________________

Email: __________________________________________ Phone: __________________________

Fax: __________________________ Website: __________________________

Corporate Sponsorship

☐ Gold: $40,000
☐ Silver: $15,000
☐ Bronze: $5,000

Additional Sponsorships

☐ Satellite Symposium: $20,000
☐ Hotel Key Card: $12,000
☐ Hotel Door Drop: $7,500

Program Advertising

☐ Inside Full Page: $4,000
☐ Inside Half Page: $2,500
☐ Inside Quarter Page: $1,400

Payment Information

Total: $ __________________________

☐ Check (Make Check payable to ASCCP) Credit Card (Check one): ☐ Visa ☐ MC ☐ AMEX ☐ Discover

Credit Card #: __________________________

Expiration Date: __________________________ CCV #: __________________________ Zip Code: __________________________

Name on Card: __________________________

Cancellation

• Cancellation received by close of business Jan 1, 2024 will receive a refund of 50% of total costs.
• Cancellation received after close of business Jan 1, 2024 will not receive a refund of 50% of total costs.

Signature: __________________________